

Time to journey back to a few rules of reminders around the topic of shortforms. **Fun Fact:** There are 75 shortforms on the list.

But, what if a shortform is part of a word, would the shortform be retained or not retained?

- When the shortform for “after”, “blind” or “friend” is part of a longer word and is followed by a vowel or a “y”, do not add the longer word to the Shortforms List.

EXAMPLE: aftereffect 

- When any of the shortforms that begin with "be" or "con" are within a longer word, do not add the longer word to the Shortforms List unless the letters the shortform represents begin the longer word.

EXAMPLE: inbetween

- When a shortform is part of a longer word, add the longer word to the Shortforms List provided that:
 - the longer word retains an original meaning and the original spelling of the shortform
 - Do not add a longer word to the Shortforms List if using the shortform in it would create another word.

EXAMPLE: rafter

Source: Rule of Unified English Braille, Second Edition 2013. Appendix 1: Shortforms List