

Weekly Dose Cell 5 Heading verses Cell 7 Heading

"Ok, finally going to ask, why are cell 7 headings used at all, and why can't we just stick to a cell 5 heading all the time?"

That is a great question! Believe it or not, it is a question that I often ask and so do many other transcribers. Let's refer to Braille Formats Section 4 for our answers.

Cell-5 Headings are used for the **subheadings** or second level of division. These start in cell 5, and all runover lines also start in cell 5 (blocked in cell 5).

Cell-7 Headings are used for **sub-subheadings** or the third level of division. These start in cell 7, and all runover lines also start in cell 7 (blocked in cell 7).

Think of it like this, using a distinct **cell-7 heading allows the braille reader to quickly and easily discern three levels of structural importance in the text**, which is important for understanding how the information is organized.

Cell-5 Headings

- Precede a cell-5 heading with a blank line.
 - Block the heading in cell 5.
 - A cell-5 heading cannot be followed by a centered heading.
 - A cell-5 heading may be followed by an equally important cell-5 heading, without a blank line between the two headings.
- This format is dictated by the hierarchy of the headings.

- an intervening blank line.

Cell-7 Headings

- ## heading guidelines.

[Exception: There is no blank line between a cell-5 heading and cell-7 heading.]

- on the next line.

Centered heading

Cell-5 heading

Cell-7 heading

- least one line of text on the braille page.

- the text that applies to them is continued on the following

Sample of Heading Hierarchy

In Sample of Heading Hierarchy, notice how the braille transcriber followed proper formatting as follows:

Center Heading, followed by blank line,
Cell 5 Heading, followed by
Cell 7 Heading

Source: Braille Formats: Principles of Print-to-Braille Transcription, 2016. Section 4 Heading. Braillebrain.aphtech.org,
www.brailleauthority.org