

Weekly Dose Flowcharts

QUESTION: Are flowcharts important to transcribe into braille or can I just put a flowchart into a 1-3 list format?

Rule 6.6.1 A flowchart is a diagram showing step-by-step progression through a procedure or system, using connecting lines and symbols. Flowcharts frequently have Yes or No paths to follow.

Taking time to recognize the purpose of a flowchart might help you understand how the formatting should flow for a flowchart. Keep it simple and remember not all flowcharts are created the same way. To answer your question, in most cases, the answer is yes, putting information into a list, retains the information for the braille reader.

EXAMPLES

Timelines 6.10.1 Use a 1-3 list format and for complex timeline use a nested list (1-5, 3-5; 1-7, 3-7, 5-7). Transcribe the date first, followed by the event, on the same line.

Organizational Charts 6.9.1 transcribe using a nested list format.

Don't forget – Include a transcriber note, this can include necessary details about how the information is presented.

Source: Braille Formats: Principles Print-to-Braille section 6 Illustrative Materials.