

Weekly Dose Timelines

Question: "I have been asked to transcribe a timeline that has a lot of dates, should I transcribe what is shown in print, so the braille goes from left to right across both pages?"

Answer: It is best to change the timeline into a list format when transcribing a general timeline.

RULE 6.10.1 Timelines have many visual layouts, from very simple lists to more complex graphics. **Treat timelines as lists and transcribe them in chronological order regardless of the order found in print.**

- Use a 1-3 list format for a simple timeline.
- Transcribe the date first, followed by the event, on the same line.
- Include the first and last date shown, with or without an associated event.
- Omit all other dates without associated events.
- Insert captions for images that apply to a specific date at appropriate locations.
- For a complex timeline use a nested list (1-5, 3-5; 1-7, 3-7, 5-7; etc.).

Source: Braille Formats: Principles Print-to-Braille 2013 Section 6
Illustrative Materials