

## Weekly Dose Literary Time and Date

**RULE** When transcribing dates, time and telephone numbers, keep it simple and follow print. What is shown in print reproduce in braille. Secondly, follow order of symbols.

## Numeric Mode Reminder

The following symbols may occur in numeric mode:

- the ten digits;
- full stop (period);
- comma;
- the ten numeric space-digit symbols;
- simple numeric fraction line; and
- the two line continuation indicators.

All other symbols, other than the ones listed above, and a space stops numeric mode.

## DATES

8-30-1965

[The hyphen stops numeric mode]

2007/8/30

[The solidus stops numeric mode]

2007.8.10

 [A period does NOT stop numeric mode]

$$8/5 - 1/5$$

# TIME

7:55 am

[The colon stops numeric mode]

4.00

9-10 p.m.

7:00-7:30

Source: Guideline for Technical Material