INSTRUCTIONAL MATERIALS CENTER Iowa Library for the Blind and Physically Handicapped library@blind.state.ia.us

Weekly Dose Guide Dots

Guide dots : •

Guide dots will guide the reader to track across a gap in the braille, as in a table of contents or columned material. Use no less than two guide dots and leave at least one blank cell before and after the sequence.

Omissions and Blanks. Follow print when an omission is indicated by a dash, ellipsis, or other print symbol. Begin this mark in the first cell of the column.

Use guide dots across the width of a column to indicate a blank space or a blank for an answer. Explain the series of guide dots in a transcriber's note.

Sample: A series of guide dots across the width of a column indicates a blank space. Another example shown below.

Source: Formats 2016