

Weekly Dose Capitals Terminator

Capitals Terminator

RULE The capitals terminator is placed after the FINAL capitalized letter either within or following the symbols-sequence.

RULE The capitals terminator may PRECEDE or FOLLOW PUNCTUATION and other terminators but it is best that indicators and paired characters such as parentheses, square brackets and quotes be nested. That is, close punctuation and indicators in reverse order of opening.

Examples:

"I WOULD BE HAPPY TO!"

TOES AND FINGERS

SURPRISE (APRIL FOOLS!)

A 10x10 grid of dots representing a 100-dot array. The array is divided into four 5x5 sub-arrays. The top-right 5x5 sub-array is highlighted in yellow.

RULE If it is necessary to terminate the capitals mode before the end of a symbols-sequence, place the capitals terminator after the last affected letter of either capitals word mode or capitals passage mode.

Examples:

CBs

FBIs

TALKing

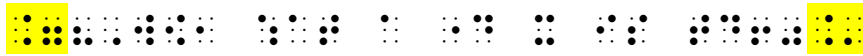
nonSELFish

A learning point, what if you have an italicized sentence enclosed in quotation marks, where would you place the indicators, before or after the quotation marks?

Answer: The Italic indicators go on the outside. Think of it like this, you would want to put into italics the opening and closing quotation marks too!

EXAMPLE:

"Wow, what a day it is today!"



Source: Formats 2016