

Weekly Dose Blank Lines, Division and Alphabetic References

DIVISION

- Center alphabetical division letters.
- The grade 1 indicator is used before alphabetical division letters as required.

BLANK LINES

- Insert a blank line before, **but not after**, the first alphabetical division.
- Do not insert blank lines **before** or **after** other alphabetical divisions.
- Alphabetical divisions are **followed by at least one line** of text at the bottom of the braille page.
- Insert **one blank line** when print uses only blank lines to separate alphabetical divisions.
- Do not insert blank lines if alphabetical divisions are not indicated in print.

Source: Formats 2016 Section 21