

Weekly Dose Caret

RULE Use a caret symbol when a caret (^) indicates an insertion is to be made. Follow print for spacing.

EXAMPLE:

In the sentence, replace all the verbs with a ^.

Sometimes, you will see a ^ used in an email address.

The image displays a 2x10 grid of Braille characters. The first row contains 10 characters, and the second row contains 10 characters. The 10th character in the first row and the 5th character in the second row are highlighted in yellow.

Inserted Text Formatting

- When print includes inserted text preceded by a caret, the caret must be on the same line as the first word of the inserted text.
- Enclose the insertion in braille grouping indicators. **Note:** the grouping indicators will likely require grade 1 indicators preceding them.
- **Ignore colored font** indicating text to be inserted.
- List the caret symbol and the grouping indicators on the Special Symbols page, or explain them in a transcriber's note before the text.

EXAMPLE:

Albert Einstein ^born 1879-1955 died *Imagination is more important than knowledge.*

Note: Did you notice in the example above, the caret is preceded by the dot locator for “mention” ([:dot])?

Source: Section 18 Grammar, formats 2016